

To: All Councillors

When calling please ask for:

Louise Fleming, Democratic Services & Business  
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**Legal and Democratic Services**

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Calls may be recorded for training or monitoring

Date: 30 November 2022

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 29 November 2022. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 7 DECEMBER 2022**. Members must notify Stephen Rix, Executive Head of Legal and Democratic Services (Interim) (Monitoring Officer) by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **five non-Executive Members may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

STEPHEN RIX

Executive Head of Legal and Democratic Services (Interim) (Monitoring Officer)

## **NOTE FOR MEMBERS**

The item numbers below correspond to the item numbers on the Executive Agenda.

### **AGENDA**

7. **MEDIUM TERM FINANCIAL PLAN (MTFP) MID-YEAR REVIEW 2022/23**

**RESOLVED that**

- 1. the 2022/23 forecast position General Fund be noted;**
- 2. the emerging pressures and risks set out in the report be noted; and**
- 3. the position regarding the General Fund capital programme and individual capital projects be noted.**

Reason:

The annual General Fund budget is a major decision for the Council and setting a balanced budget is a statutory requirement. The worsening economic climate necessitates a review of the MTFP in the light of its financial impacts on the council: the Council must act quickly to ensure the risk of a net budget shortfall is addressed so that the Council can continue to function.

This report follows up on actions identified in the outturn report agreed by Executive in July. Scrutiny of this MTFP through a Mid-Year Review demonstrates transparency and good governance.

**[This report is for noting and therefore not subject to call-in]**

8. **HOUSING REVENUE ACCOUNT BUSINESS PLAN STRATEGIC REVIEW**

**RESOLVED that the Executive, after considering the comments from the Landlord Services Advisory Board and Resources Overview and Scrutiny Committee, recommends to Council:**

- 1. To approve the revised HRA business plan strategy set out in this report.**
- 2. To approve the proposed movements, restrictions and purposes of reserves as set out in annexe 2.**

Reason:

To provide the resources to fund Waverley Borough Council's Landlord Services operations, maintenance programme, zero carbon commitments and building new affordable homes on a long-term financially sustainable basis.

**[This is a recommendation to Council and therefore not subject to call-in]**

9. ADDENDUM TO DISCRETIONARY ENERGY REBATE SCHEME

**RESOLVED** that an addendum to the Discretionary Energy Rebate Scheme under the eligibility criteria be approved as follows:

**The fund can also be used to give an award to any pensioners who are in receipt of Council Tax Support without the need for an application process. This will result in 2,000 awards of £55, to each pensioner.**

Reason:

Waverley has been allocated discretionary funding of £216,600 to support those suffering financial hardship as a result of the rising energy cost. In the event of an overspend, no additional funding will be provided from government. Therefore, the discretionary scheme criteria was set to support the most vulnerable that has not had a payment from the main scheme. The remaining funding can now be targeted to pensioners as a small topup without the need for an application process.

The scheme is widely published and available on the Waverley website. It is promoted by officers from Council Tax, Benefits, Housing, Communication and by local charities and councillors.

**[This decision was taken under urgency procedures and is therefore not subject to call-in]**

10. HRA BUSINESS PLAN REVIEW - NEW BUILD HOUSING DELIVERY

**RESOLVED** that the Executive recommends to Council

1. the following be approved as set out in business cases in Annexe 1 of the report and summarised in Annexe 2:
  - **Annexe 1a - Site C Ockford Ridge, Godalming – members previously approved budgets for the scheme in annual Budget Council Meeting for the delivery of 30 new homes and retrospective approval is sought for transparency of the total scheme cost (full cost not previously reported) supported by the viability assessment and net revenue impact in the business case**
  - **Annexe 1b - Aarons Hill, Godalming – members approve the delivery of 4 new homes and scheme costs**
  - **Annexe 1c - Hartsgrove, Chiddingfold – members approve the delivery of 5 new homes and scheme costs**
  - **Annexe 1d - Pathfield, Chiddingfold – members approve the delivery of 11 new homes and scheme costs**
  - **Annexe 1e - Queens Mead, Chiddingfold – members approve**

- the delivery of 8 new homes and scheme costs
- **Annexe 1f -Turners Mead, Chiddingfold – members approve the delivery of 2 new homes and scheme costs**
  - **Annexe 1g - Riverside Court, Farnham – members approve the delivery of 2 new homes and the scheme cost**
  - **Annexe 1h – Woodside Park, Cattershall Lane – members approve the delivery of 12 new homes and scheme costs.**
2. **the budgets for each scheme totalling £21,252,208m be approved as set out in Annexe 2.**

Reason:

To seek Full Council approval for the development projects described in this report and Annexe 1 a–h as part of the council's new affordable homes programme financed in compliance with the HRA Business Plan Strategic Review report.

**[This is a recommendation to Council and therefore not subject to call-in]**

11. WEY COURT EAST PROJECT UPDATE

**RESOLVED that**

1. **The new lease proposals to be approved under the Scheme of Delegation by the Executive Head of Assets and Property be noted;**
2. **further funding be approved as detailed in exempt annexe 1; and**
3. **authority be delegated to the Executive Head of Assets and Property the tendering and entering into contract and associated agreements for the delivery of the works required.**

Reason:

The reason is set out in the exempt annexe 1.

**[Resources Overview and Scrutiny Committee]**

12. 69 HIGH STREET PROJECT INITIATION DOCUMENT

**RESOLVED that the Project Initiation Document (PID) be noted.**

Reason:

To comply with approval and governance arrangements as defined within the PID.

**[This report is for noting and therefore not subject to call-in]**

13. LOCAL PLAN PART 2 UPDATE

**RESOLVED** that the draft schedule of Main Modifications (MMs) at Annex 1 and the indicative timetable for finalising LPP2 in section 5 of the report be noted.

Reason:

To alert the Executive to the Main Modifications that the Inspector currently considers necessary to make LPP2 sound and/or legally compliant and to enable the planning policy team to prioritise work on the final stages of preparing LPP2.

**[This report is for noting and therefore not subject to call-in]**

**For further information or assistance, please telephone Louise Fleming,  
Democratic Services and Business Support Team Manager on 01483  
523517**